

MODEL CONSTITUTION

1. NAME

The Club shall be called (hereinafter in these rules called "The Club").

The Club is a proprietary club, the sole manager of which is (subject to these rules). (..... hereinafter called "The Proprietors").

The Proprietors will provide The Club with the club premises and all reasonable necessities for carrying on The Club in accordance with its objectives and these rules. They will be solely responsible for all expenses connected therewith, for the engagement, dismissal and payment of staff and for catering and all other matters which involve the major disbursement of monies.

2. OBJECTS

The objects of The Club shall be:-

- a) To provide for the members a golf course, leisure facility and clubhouse, and for recreation social intercourse and refreshment for the benefit of the members, and to afford the members facilities for meeting one another and entertaining their friends.
- b) To promote and encourage the sport of golf.
- c) To institute and carry through annually stroke and match play competitions for the benefit of the members of The Club.
- d) The Club shall be a member of the Golf Union of Wales and shall abide by the constitution and rules of the Union as it may be altered from time to time.
- e) All competitions shall be organised and run in accordance with the Rules of Golf as defined by the Royal & Ancient Golf Club of St Andrews.

3. MEMBERSHIP

a) Membership shall consist of:-

- i) Male Adult Full Subscription Paying Members and Life Members. These members shall be eligible to vote at meetings of The Club and can be elected as office bearers and to the Committee of Management which should have control over all matters pertaining to the game of golf.
 - ii) Female Adult Full Subscription Paying Members. These members shall be eligible to vote at meetings of The Club and can be elected as office bearers and to the Committee of Management which should have control over all matters pertaining to the game of golf.
 - iii) Country Membership for those people who are affiliated to a recognised golf club and who live more than thirty miles from The Club. These members shall not be eligible to vote at meetings of The Club and cannot become office bearers of The Club.
 - iv) Junior Membership. These members shall not be eligible to vote at meetings of The Club and cannot be elected as office bearers of The Club.
 - v) Membership is not transferable.
- b) The maximum number of adult male members shall be

4. ENTRANCE FEE AND SUBSCRIPTION

- a) An entrance fee shall be charged to all new members. This fee shall only be paid once providing the member does not allow his membership to lapse. This fee shall be fixed by the proprietors.
- b) Subscriptions shall become payable on the 1st January annually. Any member not fully paid or paying on standing order by the end of January will be deemed to have allowed their membership to lapse. Subscriptions shall be reviewed annually by The Proprietors.

5. COMMITTEE

- a) The Members Committee shall consist of a Captain, Vice Captain, Immediate Past Captain, Lady Captain, Secretary, Treasurer together with the Chairman of the sub committees plus one representative nominated by the proprietors.

Two thirds of the members are required to constitute a quorum.

In addition there will be a maximum of 15 members to make up the subcommittees.

- b) One member of each subcommittee is asked to resign each year but may offer themselves for reelection at the Annual General Meeting.

6. ELECTION OF COMMITTEE

The election of committee members shall take place in the following manner:

- a) Any two full members (male or female) of The Club shall be at liberty to nominate a member to serve on a committee. The name of each member so nominated shall be sent in writing to the Secretary at least twenty one days before the AGM, accompanied by a letter from the candidate consenting to serve if elected.
- b) A list of names in alphabetical order shall be affixed to the notice board of The Club at least fourteen days before the AGM. Balloting lists shall be prepared containing the names of the candidate and each Full Member (male and female) present shall be entitled to vote for any number of candidate required to fill the vacancies.
- c) All new officers elected at the AGM shall take up their posts the first day of January following the AGM.

7. ELECTION OF VICE CAPTAIN

At each AGM the incoming Captain will introduce the nominated Vice Captain for the coming year. Such nomination to be selected from any member of the main and subcommittees and have the full approval of the main committee.

8. POWERS OF MEMBERS COMMITTEE

The Members Committee, in addition to any powers hereinafter specifically conferred upon them, shall have the following powers and duties:-

- a) To provide liaison between the members of The Club and the proprietors.
- b) To control competitions and handicapping.
- c) To appoint such subcommittees as seems to them necessary and to delegate any such subcommittee such powers as seem to them proper.

9. **MEETINGS**

The Secretary will be responsible for circularising members with details of meetings held in accordance with these rules.

10. **GUEST OF MEMBERS**

- a) Members may, subject to approval of the Committee, introduce friends to the use of the clubhouse by signing their names in the visitors book without payment of any fee. Should any such person wish to play on the course, however, the appropriate green fee for the guest must be paid and the introducing member must play with his or her guest when on the course and must be responsible for conduct. One guest per member at any one time.
- b) People who wish to play the course but are not guests may pay a green fee and become a day member of The Club. It is preferable that such persons should have a letter of introduction and a handicap certificate from their own club.

11. **ANNUAL GENERAL MEETING**

- a) The AGM of The Club shall be held each year in the month of November at such time and place as the Members Committee shall determine.
- b) Formal accounts shall be drawn up and audited by an outside agent by the end of October and presented at the AGM.

12. **EXTRAORDINARY GENERAL MEETING**

The Members Committee shall call an EGM whenever a question of urgent importance shall arise and shall be bound to do so on receiving a requisition by ten members of The Club.

13. **BYE-LAWS**

The Committee, subject to the approval of The Proprietors, is empowered to make, vary and revoke such byelaws as it may from time to time consider necessary for the well being of The Club. Until revoked all byelaws shall be binding on the members.

14. **CONDUCT OF MEMBERS**

- a) A member may resign his or her membership at any time by letter delivered to The Proprietors at The Club address.
- b) The Proprietors may expel from The Club (or suspend from membership to a specific period) any member whose conduct is such that in the opinion of The Proprietors it might be injurious to associate with members of The Club.
- c) Before a member is expelled or suspended, the alleged offenders conduct shall be inquired into and the person involved shall be given the opportunity to defend himself or herself and to justify or explain his or her behaviour.
- d) Having inquired into the events, if The Proprietors are of the opinion that the member is guilty of such conduct as mentioned above and that the member has failed to justify or explain it satisfactorily, The Proprietors may either expel or suspend the offender at The Proprietors' discretion.
- e) A member expelled shall forfeit all the privileges of membership without claim for any refund of subscriptions.

- f) No illegal betting or gaming, drunkenness, bad language or other misconduct shall be permitted on the club premises.
- g) Members will be refused entry to The Club whilst deemed to be under the influence of alcohol or drugs.
- h) The Proprietors may delegate any of the powers relating to membership to the Members Committee.

15. **COMPLAINTS**

All complaints shall be made to the Secretary and if required by him shall be in writing. If the Secretary is unable to deal with any complaint, he shall refer it to The Proprietors, whose decision shall be final. In no instance shall an employee of the proprietors be reprimanded directly by a member.

16. **CLUB PROPERTY**

No member shall take away, or permit to be taken away from the clubhouse, under the pretence whatsoever, or shall injure or destroy any article which is the property of The Club.

17. **PROPERTY AND EFFECTS**

The Proprietors shall not be responsible for any loss or theft of money or valuables whilst at The Club or on the course. Members and their guests are strongly advised to hire the lockers provided.

18. **COMPETITIONS**

Competitions shall be held at such time and under such conditions as the Members Committee and The Proprietors shall jointly determine.